

**CONSTITUTION OF THE
STUDENT BODY**

LORAIN COUNTY COMMUNITY COLLEGE

ADOPTED: MARCH 6, 2000

PREAMBLE

We, the students of Lorain County Community College, in order to provide full student representation on all matters pertaining to student life; to stimulate and assist in the integration and coordination of all student clubs and organizations, and the body, to foster the development of student morale, and leadership, an awareness of the rights and responsibilities of all the members of the campus community, do ordain and establish this Constitution for the Student Body of Lorain County Community College.

**ARTICLE ONE:
NAME**

The name of this organization is the Student Body of Lorain County Community College, herein after referred to as the Student Body, governed by the Student Senate.

**ARTICLE TWO:
PURPOSE**

The purpose of the Student Senate is to represent the Student Body in all matters pertaining to and including the Student Body. The Senate is also to provide opportunities for students to participate and voice themselves in their social and academic education. The Student Senate will also subsidize group programs to aid in the enrichment of the aforementioned. Furthermore, each Student Senate may adopt an outline that specifies projected goals for the coming year.

**ARTICLE THREE:
MEMBERSHIP**

Section One

All officially enrolled, full and part-time, students of Lorain County Community College are members of the Student Body.

Section 2

A full time student for the purpose of this Constitution shall be as defined by Lorain County Community College's student catalog.

Section 3

All scheduled Student Senate meetings are open, and may be attended by all interested members of the Student Body and Faculty/Staff members of Lorain County Community College. Furthermore, members of the Student Body are eligible, and are encouraged to vote in all Executive Council elections for the Senators of the forthcoming year.

**ARTICLE FOUR:
STUDENT SENATE**

Section One

The legislative and executive powers of the Student Body are vested in the Student Senate. The Student Senate will represent the Student Body in all matters pertaining to students of Lorain County Community College.

Section Two

Powers and Responsibilities of the Student Senate:

- Part A. Shall act as a liaison between the College Administration and faculty, and the Student Body.
- Part B. Shall operate under the rules of the President, in accordance with the most recent edition of Robert's Rules of Order unless either set of rules are suspended by $\frac{3}{4}$ vote of the Senate as a whole.
- Part C. Shall conduct an annual election of Senators that shall be overseen by the Special Projects Coordinator.
- Part D. Shall meet weekly throughout the academic year and shall consider all questions placed before it. However, only Senators may make formal proposals or resolutions and only Senators may vote on the proposals or resolutions.
- Part E. Shall charter clubs and other student organizations within the College according to the conditions set forth in the Student Senate by-laws; and shall determine the use of the College name by Student groups.
- Part F. Shall exercise all additional powers necessary or required to serve the best interests of the Student Body and the College.
- Part G. Shall publicly announce all Student Senate meetings and activities.

Section Three

Composition of the Student Senate:

- Part A. The Student Senate Shall be composed of five Senators who are annually elected by the Student Body.
- Part B. Student Senators will be elected as:
 - 1. President
 - 2. Vice President
 - 3. Recording Secretary
 - 4. Financial Secretary
 - 5. Special Projects Coordinator
- Part C. The Recording Secretary, Financial Secretary, and Special Projects Coordinator are of equal stature and not listed in rank order.

Section Four

Powers and Responsibilities of An Executive Officer:

- Part A. An Executive Officer shall represent his/her constituency of the Student Body in any matter he/she deems relevant, and be aware at all times of the opinions and ideas of other members of the Student Body.
- Part B. An Executive Officer shall at all times strive for the ideals established in the Preamble and Purpose of this Constitution.

- Part C. An Executive Officer shall vote in all motions placed before the Student Senate, and address any concerns relevant to the interests of the Student Body.
- Part D. An Executive Officer shall have a valid e-mail address through which he/she may vote officially on motions presented before the Student Senate. Voting by e-mail does not supersede voting in person though is recognized as equal in the power the vote contains.
- Part E. An Executive Officer shall perform other duties related to his/her area of concern as established in the Student Senate by-laws and is encouraged to involve non-senators in Ad hoc committee work.

Section Five

Qualifications of Student Senators:

- Part A. Must be enrolled as a full-time student, as defined in Article III, Section 2, at Lorain County Community College both at the time of his/her election and through the duration of his/her term of office.
- Part B. Must have both at the time of his/her election and through the duration of his/her term of office, at least a 2.25 cumulative Grade Point Average in accordance with official College records.

Section Six

Nomination of Student Senators:

- Part A. Must meet the qualification in Article IV, Section 5, Parts A and B of this Constitution.
- Part B. Must personally secure signatures of at least one hundred and fifty (150) currently enrolled members of the Student Body on the Official nominating petition form provided by the Special Projects Coordinator.
- Part C. Must file the nominating petition form bearing the required number of signatures with the Special Projects Coordinator, who will in turn verify all signatures.
- Part D. Must return the nominating petition form to the Special Projects Coordinator no later than a date and time specified on the nominating petition, arranged by the Special Projects Coordinator.
- Part E. Must receive notification from the Special Projects Coordinator at least one week before elections whether the nominating petition form as filed has been approved and meets the requirements stated on the nominating petition.
- Part F. In the event the petition is found unacceptable as filed, an additional three (3) class days will be granted to secure a sufficient number of signatures and/or meet all requirements necessary for approval.
- Part G. Must comply with all campaign regulations as set forth by the Student Senate By-laws.

Section Seven

Election of Student Senators:

- Part A. Spring Election:
 1. Is to select the President, Vice-President, Recording Secretary, Financial Secretary, and Special Projects Coordinator.
 2. Must be held during the Spring Semester at least four (4) weeks before the end of the semester.
 3. Shall be conducted by the Special Projects Coordinator.
- Part B. Spring Election Results:
 1. Must be counted within twenty-four (24) hours after the conclusion of voting at a time and place publicly announced at least ten (10) class days before Spring Elections.
 2. Must be publicly announced by the end of the week elections are held.
 3. Must be reported to all candidates by the Special Projects Coordinator.
 4. Will culminate in the elected Student Senators taking the oath of office as administered by the Director of Student Life (or his/her designee) upon installation which will occur no later than Commencement.

Section Eight

Vacancies

- Part A. A vacancy in the Presidency of the Executive Council will be filled by the Vice President.
- Part B. To fill a vacancy in any other office of the Executive Council; the nomination must be approved by a simple majority of the Executive Council.

Section Nine

Impeachment

- Part A. Impeachment proceedings against any one member of the Executive Council may be initiated with presentation of a petition requesting impeachment and signed by ½ of the members of the Executive Council at one of its regular or special meetings.
- Part B. A minimum of seven (7) calendar days must elapse between the presentation of the petition for impeachment and the voting on impeachment.
- Part C. All senators must be notified within twenty-four (24) hours that a petition has been filed with the President of the Executive Council.

Section Ten

Senate initiated removal from office:

- Part A. Formal impeachment proceedings must in all cases precede consideration of a motion for removal from office, unless otherwise provided below in this Constitution.
- Part B. Any member of the Executive Council may be removed from his/her office by a vote of at least ¾ of the total membership of the Executive Council.

Section Eleven

Recall

- Part A. Any member of the Executive Council may be recalled by petition bearing the signatures of twenty percent (20%) of the Student Body.
- Part B. By consultation with official College records, signatures on the petition will be validated by three (3) Senators appointed to this responsibility by a ¾ vote of the total membership of the Executive Council.
- Part C. Upon presentation of the validated petition to the Executive Council, the individual whose recall is sought shall be summarily removed from office.

Section Twelve

Extraordinary Procedures

- Part A. Senate may censure, by resolution, any member of the Senate absent without due cause from three (3) regular consecutive meetings of the Executive Council.
- Part B. Any member of Senate, having been absent without due cause from five (5) regular consecutive meetings of the Executive Council, may be removed from office by a ½ vote of the Executive Council.

**ARTICLE FIVE:
STUDENT ACTIVITY GROUP**

Section One

The Student Body hereby establishes the Student Activity Group; referred to also as S.A.G. Student Activity Group will be responsible for preparation, organization, and presentation of programs of social, cultural, recreational, and educational benefit to the Student Body. S.A.G. will also be responsible for certain educational activities as deemed necessary by Executive Council.

Section Two

Student Activity Group and Executive Council may not overlap the powers and/or jurisdictions of each other except by mutual agreement.

**ARTICLE SIX:
ADVISORS/FACILITATORS**

Section One

The Director of Student Activities or his/her representative may serve as advisor to Executive Council and/or Student Activity Group.

Section Two

Faculty members and other professionals may serve as additional advisors to Student Senate and Student Activity Group.

Section Three

The advisor will serve as Parliamentarian to the Student Senate.

**ARTICLE SEVEN:
BYLAWS**

Section One

Adoption of the Student Senate bylaws requires a 3/5 vote of the total membership of the Student Senate.

Section Two

Annual revision of the bylaws of the Student Senate requires a 3/5 vote of the total membership of the Student Senate.

Section Three

A bylaw or a revision thereof must be submitted to the Student Senate in writing one (1) week prior to the Student Senate meeting at which time it will be put to a vote.

**ARTICLE EIGHT:
AMENDMENTS TO THIS CONSTITUTION**

Section One

Amendments to this Constitution shall be submitted to the Student Body for vote by action of ¾ of the whole membership of the Student Senate, or by petition bearing the signatures of fifteen percent (15%) of the Student Body.

Section Two

The Special Projects Coordinator shall receive proposed amendments, validate signatures of the petition by referring to the official College records, and submit the amendments for vote at any regular or special meeting.

Section Three

A proposed amendment of this Constitution shall be announced at least two (2) weeks prior to the meeting the Student Body votes on it.

Section Four

A proposed amendment to this Constitution shall become effective if it receives an affirmative majority of the votes cast for it at the meeting.

**ARTICLE NINE:
REVISION OF THIS CONSTITUTION**

Section One

A committee must be appointed by a ¾ vote of the total membership of the Student Senate to undertake revision of this Constitution.

Section Two

Revision of this Constitution shall be submitted to the Student Body for vote by action of ¾ of the whole membership of the Student Senate, or by petition bearing the signatures of fifteen percent (15%) of the Student Body.

Section Three

The Special Projects Coordinator shall receive the petition for the constitutional revision from the Student Body and validate the signatures on the petition by referring to the official College record, and submitting the revision for a vote at any regular or special meeting.

Section Four

The proposed revision of this Constitution shall be announced at least three (3) weeks prior to the meeting at which the Student Body will put it to a vote.

Section Five

A proposed revision to this Constitution shall become effective immediately upon receiving an affirmative majority of the votes cast for it at the meeting.

**ARTICLE TEN:
ADOPTION OF THIS CONSTITUTION**

Upon adoption by the Student Body this Constitution becomes immediately effective and supersedes all previous Lorain County Community College Student Government Constitutions, which may exist and may have been in force to this date.

**AMENDMENT I
RATIFIED 09/25/2000**

The titles of Recording Secretary and Special Projects Coordinator shall be replaced with the titles of Secretary and Event Coordinator, respectively. All duties, responsibilities, and by-laws associated with the existing titles now transfer to the new titles. All references to the aforementioned titles in the Constitution as well as other SGA or college documents shall now be interpreted and documented under the new titles.

This amendment replaces Article IV, Section 3, Part B, Numbers 2c and 2e.

**AMENDMENT II
RATIFIED 02/05/2001**

The General Assembly of the Student Senate shall meet every other week throughout the academic year and shall consider all questions placed before it. Only Senators may make formal proposals resolutions, or vote on the proposals or resolutions. This amendment applies to all meetings of the Student Senate except those called under special or emergency circumstances. The scheduling of any meetings of the Student Senate except those called under special or emergency circumstances. The scheduling of any meetings cancelled due to holidays or at the institution level shall be the responsibility of the Executive Council.

This amendment replaces Article IV, Section 2, Part D.

**AMENDMENT III
RATIFIED 03/05/2001**

The Executive Council of the Student Senate shall now consist of six (6) positions. The sixth position shall be that of "University Partnership Representative". This person must maintain (6) credit hours in the spring and fall semesters at one of the Partnership schools at LCCC. The six (6) credits must originate from the LCCC Campus.

This amendment amends Article IV, Section 3, Part B.

**AMENDMENT IV
RATIFIED 03/19/2001**

The definition of a student for the purposes of being an Executive Council member in the offices of President, Vice President, Secretary, Financial Secretary, and Event Coordinator is any person taking six (6) or more credit hours per semester at LCCC.

This amendment clarifies Article III, Section 1.